

	Identify Current State	Business Requirements Gathering	Technical Requirements Gathering	Plan for Future State Consolidation
Identify which agencies have a database list of current applications				
1 and which need to be inventoried	X			
Define what an "application" is and				
2 develop inventory criteria	X			
Ensure no application gets left				
3 behind	X			
Identify available tools and options for conducting and maintaining the				
4 inventory	X			
List of criteria for data to be				
5 collected about each application	X			
Determine if it should be self reported, tool based discovery or				
6 manual inventory		X		
7 Define what an entity relationship is		X		
Establish point of contact for each				
9 agency for application inventory		X		
Identify federal/state codes and regulations implications on				
10 applications		X		
Identify agency strategic plan and where/how the application ties to				
11 that plan		X		
Determine format of measurable				
12 results		X		
Identify where the inventory data will be located, the platform and how it				
13 will be maintained			X	
Determine the process to maintain				
14 the inventory--frequency, etc.			X	

15	Design the matrix				X	
	Develop a common description of application definitions—nomenclature "Data Dictionary"				X	
16	Deliver communications plan to agencies regarding inventory				X	
18						
	Plan process to map applications to planned technology architecture					X
19	Plan process to determine application fit to portfolio—portfolio management					X
20	Deliver communications plan to agencies regarding inventory	X	X	X	X	X
8						
17						
21						
22						
23						
24	Why Create Application Portfolio Management					
25	Create a customized portfolio strategy designed to drive business value					
26	Optimizes enterprise portfolios by identifying underutilized, redundant and obsolete applications					
	Helps reduce maintenance and support costs and improve IT investment decisions					
	Builds action steps for transformation of your application portfolio to the next generation of IT including e-government					